



## 1 Digby Wells Environmental Information Officer

<b>Information Officer</b>	Mrs Lucy Stevens
<b>Physical Address</b>	Digby Wells House. Turnberry Office Park 48 Grosvenor Road, Bryanston Gauteng, South Africa
<b>Postal Address</b>	Private Bag X10046 Randburg 2125
<b>Contact Number</b>	+27 (0) 11 789 9495
<b>Email Address</b>	<a href="mailto:info.officer@digbywells.com">Info.officer@digbywells.com</a>

## 2 Welcome to the Digby Wells Environmental Privacy Policy

Your privacy is critically important to us.

It is Digby Wells Environmental's (Digby Wells) policy to respect your privacy regarding any information we may collect while operating our Website. This Privacy Policy applies to <https://www.digbywells.com/> (hereinafter, "us", "we", "our" or "[https://www.digbywells.com](https://www.digbywells.com/)"). We respect your privacy and are committed to protecting personally identifiable information you may provide us through the Website. We have adopted this Privacy Policy to explain what information may be collected on our Website and how we use this information. We also use social buttons provided by services like Instagram, LinkedIn and Facebook. Your use of these third-party services is entirely optional. We are not responsible for the privacy policies and/or practices of these third-party services, and you are responsible for reading and understanding those third party services' privacy policies.

This Privacy Policy, together with the Terms and Conditions posted on our Website, set forth the general rules and policies governing your use of our Website. Depending on your activities when visiting our Website, you may be required to agree to additional terms and conditions.

## 3 Website Visitors

Like most website operators, Digby Wells collects non-personally identifying information of the sort that web browsers and servers typically make available, such as the browser type, language preference, referring site, and the date and time of each visitor request. Our purpose

in collecting non-personally identifying information is to better understand how our visitors use the Website.

Certain visitors to Digby Wells' website choose to interact with Digby Wells in ways that require us to gather personally identifying information.

### **3.1 How we use your information**

- We use the information we collect in various ways, including to:
- Provide, operate, and maintain our website;
- Improve, personalize, and expand our website;
- Understand and analyse how you use our website;
- Develop new products, services, features, and functionality;
- Communicate with you, including for customer service, to provide you with updates and other information relating to the website, and for marketing and promotional purposes; and
- Send you emails.

The amount and type of information that we gather depends on the nature of the interaction. For example, we may collect personally identifiable information from you, including your name, email address, company name and phone number, when you download documentation or contact us via a web form. We employ industry standard techniques to protect against unauthorized access of data about you that we store, including personal information. The information gathered will not be sold, given or traded for data mining or marketing purposes.

## **4 Links to External Sites**

Our website may contain links to external sites that are not operated by us. If you click on a third-party link, you will be directed to that third party's site. We strongly advise you to review the Privacy Policy and Terms and Conditions of every site you visit.

We have no control over, and assume no responsibility for the content, privacy policies or practices of any third-party sites, products or services.

## **5 Log Files**

Digby Wells Environmental follows a standard procedure of using log files. These files log visitors when they visit websites. All hosting companies do this and a part of hosting services' analytics. The information collected by log files include internet protocol (IP) addresses, browser type, Internet Service Provider (ISP), date and time stamp, referring/exit pages, and possibly the number of clicks. These are not linked to any information that is personally identifiable. The purpose of the information is for analysing trends, administering the site, tracking users' movement on the website, and gathering demographic information.

www.digbywells.com also uses Google Analytics to compile usage statistics. This service is provided by Google, Inc. Their Privacy Policy can be found [here](#).

## 6 Cookies

### 6.1 What are Cookies?

“Cookies” are small text files that are stored on your computer or mobile device when you visit a website. They allow the website to recognise your device and remember if you’ve been to the website before.

### 6.2 Our Cookies

To enrich and perfect your online experience, Digby Wells Environmental uses “Cookies”.

Cookies help us identify and track visitors, their usage of <https://www.digbywells.com/>, and their website access preferences. They enable us to monitor the number of visitors and to analyse website usage patterns and trends.

We collect this information anonymously, so it doesn’t identify anyone as an individual and no personal information is stored in our cookies. We always use cookie data in a responsible way.

Digby Wells visitors who do not wish to have cookies placed on their computers should set their browsers to refuse cookies before using Digby Well’s website, with the drawback that certain features of the website may not function properly without the aid of cookies.

By continuing to navigate our website without changing your cookie settings, you hereby acknowledge and agree to Digby Wells Environmental 's use of cookies.

Our aim is to continually improve the Digby Wells online experience. Cookies help to make our website work better and more efficiently. To find out more about cookies, including how to see what cookies have been set on your computer and how to manage and delete them, visit [www.allaboutcookies.org](http://www.allaboutcookies.org).

## 7 Privacy Policy Changes

Although most changes are likely to be minor, Digby Wells Environmental may change its Privacy Policy from time to time, and within our sole discretion. Digby Wells Environmental encourages visitors to frequently check this page for any changes to its Privacy Policy. Your continued use of this site after any change in this Privacy Policy will constitute your acceptance of such change.

## 8 GOVERNING LAW

The contents of this Privacy Policy shall be governed by South African law.

If any provision of this Privacy Policy is judged to be illegal, void or unenforceable due to applicable law or by order of a court of competent jurisdiction it shall be deemed deleted and the continuation in full force and effect of the remainder of the provisions will not be prejudiced

unless a court of competent jurisdiction determines that the substantive purpose of this Privacy Policy is then frustrated, in which case you may contact us in order to opt-out of the Privacy Policy.

## **9 CONTACT**

Should you have any questions or comments about this Privacy Policy please feel free to contact the Digby Wells Environmental Information Officer.